

		If External: IN WHOLE	
Approved by (insert details):	RS:		VR:22/7/2011

Environmental Strategy Programme Board

28th March 2011, Harpurhey Room (3.04), One First Street

Minutes

Present:

Chair: Vicky Rosin, Director of Neighbourhood Services (VR)

Matthew Bennet, Financial Management (MB)
 Bryan Cosgrove, Environmental Strategy (BC)
 Walter Dooley, Energy Management Unit (WD)
 John Lorimer, Capital Programme (JL)
 Paul Maccabee, Capital Programme Division (PMc)
 Cllr Nigel Murphy (Cllr NM)
 Michael O'Doherty, Housing (MO'D)
 Andrew Prideaux, Corporate Property (AP) for Lydia Morrison
 Richard Sharland, Environmental Strategy (RS)
 Louise Yates, Environmental Strategy (LY)

Part B

Katie Brandon, Sustainable Neighbourhoods Partnership (KB)
 Steve Connor, Manchester: A Certain Future Steering Group (SC)
 Simon Warburton, TfGM (SW)
 Oliver West, Environmental Strategy (OW)

Apologies:

David Lea, Commercial Services (DL)
 Lydia Morrison, Corporate Property (LM)
 Mike Reardon, AGMA (MR)

Item	Discussion	Action
1.	Introductions and apologies As above	
2.	Minutes and Matters Arising Item 6 – GM Issues VR informed meeting that progress had been made in planning a GM 'virtual team', with proposals for contributions, in either FTEs or cash resource, from each GM district receiving support from AGMA's Wider Leadership Team. MCC has agreed to provide 3 FTEs. RS has accepted offer to take Acting Director role. The Board agreed that the arrangements provided good opportunities for collaboration and harnessing of experience.	
3.	Focus on MCC Buildings and Energy M O'D Presented a paper on progress and plans on behalf of the buildings and energy group. The group are developing a common, scalable approach to building assessment for energy reduction, starting	

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	<p>with a 3-building pilot. The Board were invited to consider options for funding the pilot work, as referenced in the paper, with further reference to Item 5, Low Carbon Reserve Update.</p> <p>The Board agreed that there was a demonstrator role for the Council in highlighting retrofit options for buildings in the city and that this ought to be built into the group's plans, with involvement from the property stakeholder group.</p>	
4.	<p>(Item 5 on Agenda) Low Carbon Reserve Update</p> <p>RS described projects funded to date through the council's Low Carbon Reserve, highlighting that the fund is intended for larger projects where no other resource is available.</p> <p>The paper detailed options for funding the building assessment described in Item 3 and the Board were invited to consider each option.</p> <p>MB advised that the Treasurer would be unlikely to support a revolving fund arrangement, but that either option was likely to be problematic.</p> <p>VR advised the Board that access to the reserve shouldn't be assumed and that proposals ought to be developed further in order to demonstrate a case to the Treasurer. The Buildings and Energy Group were advised to initiate work and further develop the business case.</p>	
5.	<p>(Item 4 on Agenda) 2nd Annual carbon Reduction Plan</p> <p>LY presented an amended plan and supplementary paper detailing the proposed implementation of Directorate level carbon budgets.</p> <p>VR advised that the paper and process would need to be considered by scrutiny in July. Cllr NM enquired about current performance against targets. RS advised that members would need clarity about performance against the 10% during 2010 (10:10) target but also to understand the benefits gained in terms of increased momentum and understanding.</p> <p>VR advised that SMT had delegated performance management of the Council's carbon reductions to ESPB, with half-yearly reports to go to SMT and annual reports to Executive.</p> <p>JL asked the Board if there was more that the Council could be doing to tackle its own carbon emissions. JL and RS agreed to prepare a paper for a future board, framing this question.</p>	JL and RS
6.	<p>Environmental Strategy Programme Report</p> <p>LY introduced the regular dashboard format. Projects in amber were discussed. No actions were arising.</p>	
7.	<p>AOB</p> <p>No business raised</p>	
	Part B	
8.	<p>Manchester – A Certain Future Update</p> <p>SC introduced an update on work of the M:ACF over the last 12 months. Key points included the formation of an engagement subgroup, review of membership, development of communications plan. RS informed the Board that a sum of money had been identified to support an external secretariat function for the steering group, in order to support the group while maintaining integrity as non-MCC group. VR acknowledged that</p>	

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	MCC attendance at the group had been inconsistent. SC confirmed that the group were keen to broaden membership.	
9.	GM Climate Change Strategy RS informed that version 21 of the strategy will be consulted on shortly. Engagement sessions in each district are now underway. The EAP session on 21 st June will be widened to include pan-GM 3 rd sector representatives. KB enquired how much influence EAP would have over the final strategy. RS advised that the focus was on the districts and on alignment with existing strategies, but that workshops would be used to begin work on 3 year delivery plan. RS offered to bring a paper on implications of the strategy to the next meeting.	RS
10.	Travel Change and Active Travel in Manchester OW introduced paper describing recent transfer of Travel Change team to environmental Strategy, and the present programmes and future plans the team are working on. Discussion focussed on proposals to utilise a social enterprise model for delivering travel change, and recognition that more systematic approaches to travel behaviour were needed in future. SW provided a brief description of the Local Sustainable transport Fund that Transport for Greater Manchester were bidding into, with support from Districts. A more detailed paper to be brought to a future meeting.	SW
11.	AOB RS updated the Board on his recent visit with the Leader to the C40 conference. A briefing note is to be circulated	RS
	Next Meeting Date 26 th July 11-12.15 (No Part B this meeting), Room 3.04 One First Street	